I&A Steering Committee
2016 May 11
Conference Call

New Business:

A. Research Teams Update:
   (a) Legislators teams (3): Teams completed the spreadsheet April 18. Wendy will ask SAA for feedback and see if we can write a blog post about it.
   (b) On-Call (Alison): first blog post is done [**http://tinyurl.com/jnc49b5**]; next one is on the Senate Intelligence Committee "Torture Report"—is it a "record"?
   (c) On-Call (Christine): All of the three "archivessowhite" interviews (Drake, Winn, Schudson) are now done [**http://tinyurl.com/hbvucht**]; another post (on papers of Supreme Court justices) will be done in June.
   (d) General News Media (Jeremy): will write on the practice of adding security cameras to archives, and the concept of personal archiving (two posts before SAA).
   (e) Other Professional Organizations (Tara): potential posts relating to media professional organizations? (two posts before SAA).

B. SAA 2016 Annual Meeting.
   (a) Based on input from Roundtable members, we selected seven questions for the Great Advocates. Wendy will ask Advocates to compose their responses by June 11.
   (b) In June and July we'll formulate 3-5 additional questions for the in-person session (based on the Advocates written responses), and crowdsource more question ideas via social media and listserv.
   (c) Still waiting to hear from a few Great Advocates (Wendy will follow up).
   (d) Discussed moderators for the panel; Twitter at the session; and a reflective ICMY post about the panel (with storify).

C. Elections. Deadline for nominations is June 6. In our Bylaws, we need to modify wording in the last full paragraph of section F: "The Steering Committee will ensure that there is at least one nominee for Chair, one nominee for Vice-Chair, and two nominees for Steering Committee." Wendy will ask Research Team volunteers to consider running.

D. I&A Intern and Advocacy Toolkit Collaboration Update. Rachel's survey was distributed via the listserv and Christine's blog posts on SAA's RAAC, SNAP, I&A, "Archives Aware," and "In the Loop." Alison submitted proposal for RAO Marketplace.

E. Microsite Clean-up. Assemble minutes all in one place on the microsite. Also add minutes to the WordPress site. (Laurel, Wendy, Christine). In process. Do the rest of the clean-up next year.

F. Code of Conduct for the blog. Wendy added references in the "Leave a Comment" area, at the bottom of every page, and on the "About" page of the WordPress site.

G. ICYMI Updates [meeting reports for our blog]. Christine and Wendy will create a list of SAA sessions relating to advocacy. Wendy will talk to the ALA group organizing the session on metadata inclusivity (diversity and inclusion in subject headings).

H. I&A Polls. Add something about our affinity group poll to the WordPress site.